

MK&A Ltd. Payroll Questionnaire and Service Set Up Form –
Company Info

Company Info

Legal Name of Company _____

EIN _____

Have you processed payroll before in current calendar year?

Y N

Have you processed payroll before in any previous calendar year under this EIN?

Y N

How many total employees? _____

Direct Deposit and Payroll Bank Account Info

Will you need direct deposit for your company? Y N

Information about bank account where payroll will be paid from:

Bank Account Number: _____

Bank Routing Number: _____

Bank Name: _____

Name of Business Owner/Primary Responsible Party _____

Social Security Number of Business Owner/Primary Responsible Party _____

Date of Birth of Business Owner/Primary Responsible Party _____

EFTPS Login Info

Have you registered with EFTPS? Y N

Enrollment Number _____

PIN _____

Internet Password _____

Illinois Dept of Revenue Registration Information

Note: If you have any Employees whose primary residence is outside of Illinois, we will also need to register for withholding taxes in that state.

Did you file your REG1? Y N

Name of Primary Contact on File with IDOR? _____

Social Security Number of Primary Contact? _____

IDES Registration (Illinois Dept of Employment Security)

Do you have an IDES account? Y N

IDES Account Number _____

IDES Rate _____%